## Photography and Videography Policies Saint Michael and All Angels Episcopal Church

Marriage is a sacred and solemn event and the staff of Saint Michael and All Angels labors very diligently to be assured that the two persons being married are prepared for that event and are not in any way distracted from its importance. The following rules must be strictly observed:

- 1. The Church or Saint Michael Chapel and other rooms reserved for the ceremony are available two hours prior to the wedding ceremony.
- 2. Photos and video of the wedding participants may be taken during this time. However, the bride and her attendants must be in the Bride's Room and the groom and his attendants must be in the Parlor or the Chapel Conference Room 30 minutes prior to the start of the wedding ceremony.
- 3. No church property may be moved by the photographer/videographer.
- 4. It is the decision of the officiant whether he or she will wear a microphone which feeds to the video equipment.
- 5. One camera and one piece of video equipment may be used in the Choir Loft during a Church wedding. No camera of any kind is allowed in the front of the church. The photographer and/or videographer are to remain in one location throughout the service; no moving about during the ceremony
- 6. One camera and one piece of video equipment are allowed for a Saint Michael Chapel wedding. No camera of any kind is allowed in the front of the chapel. The photographer and/or videographer are to remain in one location throughout the service; no moving about during the ceremony.
- 7. The photographer or videographer may stand immediately inside the doors of the Church or Saint Michael Chapel to film down the aisle.
- 8. When the procession begins, photos and video may be taken in the Narthex. (entrance to the Church or Saint Michael Chapel)
- 9. Only one photo of the bride and her escort may be taken when the door is closed following the bridesmaids' entrance and the slight pause for the brides' entrance.
- 10. No flash photography may be taken at any time after the bride enters the Church or Saint Michael Chapel.

- 11. During the service, the photographer may take pictures from the balcony or narthex using available light. Even with available light photography, there should be no noise or motion that calls attention to the photographer and thus detracts from the service.
- 12. It is expected that cameras and video equipment will be quiet with no distractions during the service.
- 13. Following the ceremony video and flash photography may be taken in the Church or Chapel. Photography will be limited to 20 minutes from the time the congregation departs from the sanctuary. (This is necessary because both the Wedding Guild and staff are limited by time in preparing for either the next wedding and/or the Sunday services which follow on the next day.) It should be remembered that the Wedding Guild consists of volunteers and every effort should be made to avoid keeping them waiting an inordinate amount of time.
- 14. Guests who are a part of the congregation are not allowed to take pictures of any kind during the procession or the service. Please have a family member share this with the wedding guests.
- 15. It is expected that photographers and videographers will dress in a conservative manner suitable for a church service.