

**REGULAR MEETING OF THE VESTRY
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH
FEBRUARY 20, 2013**

The regularly scheduled meeting of the Vestry took place on February 20th 2013 in the Theatre. The Rector called the meeting to order at 4:35pm.

In attendance were Van Sheets, Tony Briggie, Christine Ashmore, Cindy Carter, Sheryl Wylie, Stephanie Pearson, Ron Staffieri, Cliff Miercort, Donell Wiggins, Scott Wilson, Stewart Thomas, Tom Stewart and Paige Wilbur. Auxiliary members attending included John Wilson, Giffen Weinmann, Rob Baber, Lowell Duncan and Kimberly Hughes. Guests included Tracy Helms.

Finance Report was presented by Rob Baber, Director of Accounting.

The 2012 Revenue and Expenses ended with a net surplus of \$22,093. The adjusted interest rate on the Lomo Alto Building was a nice savings.

The 2013 Budget was presented by Mr. Baber and approved by the vestry. Additionally, a motion was made and seconded to approve \$90k to be set aside for salary adjustments for the staff. The full report is attached.

St. Michael Preschool Report. Ms. Helms, Chair of the St. Michael Pre-School, presented the history of the playground, it's funding and spoke of the conception, need and benefit for parish children and community. Tom Stewart, Chair of the Building and Grounds Committee, reported that the delay on groundbreaking for the playground is due to unexpected costs. Mr. Stewart has taken action and sought re-bidding on this project. Additionally, landscaping and irrigation have been scaled back. He would like to see the budget cut without compromising the quality. The St. Michael Pre-school would like to request that \$90,000 be loaned from SMAA to SMP to complete the project. SMP will work to repay the loan, no longer than a 7 year time frame. The full report is attached.

Foundation Report was presented by Giffin Weinmann. A Grant application was received from the Altar Guild requesting \$1,823.75 to purchase baptismal shells. There is a designated fund in the Foundation for this purpose. The motion was made, seconded and passed unanimously. Further there is a request

to reclaim \$65,000 given to the Foundation that was deposited in a School Transition Fund. Since there does not appear to be a need for those funds (school transition funds) the pre-school asked to get that money back to help pay for the new playground.

Stewardship Report was presented by John Wilson. "Crossed the finish line!" Very excited about this campaign, we ended up with less pledges but "more" pledge dollars! We extend our thanks to John and Kelly Wilson for an outstanding job. Full report is attached.

The Rector led a brief discussion regarding the hire of a Director of Stewardship and Giving. A parishioner has stepped forward to help fund the salary of this person. This future Director could be lay or professional. The new Senior Warden and Junior Warden, Treasurer and Rector will work together on the of hiring him/her. Jim Skotchdopole will Chair the Search Committee and present final candidates to the Rector. A motion was made to go forward with the search and ultimate hire of a Director of Stewardship and Giving. The motion passed unanimously.

Building and Grounds report was presented by Mr. Tom Stewart. Mr. Stewart reported the Columbarium project is getting underway. We should have all of the required permits in hand within the next ten days. February 25th is the dedication of the Columbarium. Additionally, there is new senior parking on the north side of the building and Communications Director, Lowell Duncan, has been in touch with our neighbors to inform them of the upcoming construction. Liability insurance for the use of the north side playground is being investigated.

Junior Warden Tony Briggie thanked everyone on the Vestry for their support and good will. He enjoyed his time on Vestry and as Junior Warden.

Senior Warden Van Sheets explained the financials of our new Columbarium. Grants and underwriting grants from the St. Michael Foundation were discussed and he ensured the vestry that these grants will be fully paid back to the Foundation. The Foundation has \$240-250k available for the Columbarium fund/project. The Rector is confident that Bob Wilbur as the Chair of the Columbarium Committee and our own Operations staff will work well with The Beck Group.

Mr. Matt Waller, Treasurer, negotiated a construction loan that is expected to close next week. Further, Mr. Sheets recommended to the Vestry that they look at the endowment traditions in the past and the other Episcopal parishes' Endowments for comparison, since the vestry will be working with the Foundation trustees to finalize two underwriting gifts that ultimately will be designated to endow church operations.

Rector's Report

Our rector thanked the five outgoing Vestry members: Van Sheets, Tony Briggie, Cindy Carter, Paige Wilbur and Scott Wilson. Job well done!

The Strategic Planning process is going forward. Each Ministry area of the Church is contributing to this process and the data will be compiled and discussed at the Vestry Retreat in May. This retreat is scheduled for May 18th with Mr. Bill Bancroft facilitating. The location of the retreat is to be announced shortly.

The Episcopal School of Dallas reported to St. Michael's regarding their relationship with us in the coming years. This Committee was comprised of Frank Paul King, Allen Lassiter, Beth Puckett, Ann Reese Said. We appreciate their hard work on this endeavor and look forward to a long relationship with ESD. Full report is attached.

The Rector reminded everyone about the upcoming Annual Meeting at 10am in the Church and the Annual Vestry Meeting following at 1pm.

The Parochial Report was presented to the Vestry. A motion was moved and seconded to accept this report and submit it to our Diocese.

With no further business the Rector adjourned the meeting at 6:00pm.

Respectfully submitted,



Kay Allred

Assistant to the Rector